

Notice of Meeting and Agenda

Monday 21 August 2017 at 10:00am
in the City Chambers, High Street, Edinburgh

1 Order of Business

Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2 Declaration of Interests

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3 Appointment of Convener

4 Appointment of Vice-Convener

Note: In terms of the Valuation Joint Boards (Scotland) Order 1995, the Convener and Vice-Convener cannot be members of the same constituent authority.

5 Minute of the Lothian Valuation Joint Board of 10 April 2017 (circulated) – submitted for approval as a correct record

6 Appointments to Committees and the Joint Consultative Group – report by the Chief Executive and Clerk (circulated)

7 Internal Audit – Annual Report – report by the Treasurer (to follow)

8 Unaudited Annual Accounts for the Year Ended 31st March 2017 – report by the Treasurer (circulated)

9 Performance Report 2016-2017 – report by the Interim Assessor and Electoral Registration Officer (circulated)

- 10 **Period 3 Financial Statement 2017-2018** – report by the Treasurer (circulated)
- 11 **Treasury Management Annual Report 2016-2017** – report by the Treasurer (circulated)
- 12 **Transformation and Cultural Change Programme Update** - report by the Interim Assessor and Electoral Registration Officer (circulated)
- 13 **Review of Arrangements for Corporate Governance** - report by the Interim Assessor and Electoral Registration Officer (circulated)
- 14 **Role and Duties of the Assessor and Electoral Registration Officer** – report by the Interim Assessor and Electoral Registration Officer (circulated)
- 15 **Recruitment of Assessor and Electoral Registration Officer** – report by the Chief Executive and Clerk (circulated)

Andrew Kerr
Chief Executive and Clerk

Membership

The City of Edinburgh Council (9)

Councillor Chas Booth
Councillor Phil Doggart
Councillor Karen Doran
Councillor David Key
Councillor George Gordon
Councillor Gillian Gloyer
Councillor Ricky Henderson
Councillor Jason Rust
Councillor Norman Work

East Lothian Council (2)

Councillor Jim Goodfellow
Councillor Jane Henderson

Midlothian Council (2)

Councillor Margot Russell
Councillor Pauline Winchester

West Lothian Council (3)

Councillor Dave King
Councillor Andrew McGuire
Councillor Damian Timson

Notes:

- (1) If you have any questions about the agenda or meeting arrangements, please contact Lesley Birrell | Committee Services | Strategy and Insight | Chief Executive | City of Edinburgh Council | Business Centre 2:1 | Waverley Court | 4 East Market Street | Edinburgh | EH8 8BG | tel 0131 529 4240 | email lesley.birrell@edinburgh.gov.uk

- (2) A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the Main Reception Office, City Chambers, High Street, Edinburgh.
- (3) The agenda, minutes and public reports for this meeting can be viewed online by going to www.edinburgh.gov.uk/meetings. Members and Officers of the City of Edinburgh Council can also view them by going to the Orb home page and clicking on Committee Business.



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